PROCEDURE FOR INVOLVING INDUSTRY IN THE ASSESSMENT REPORTS OF REDETS COORDINATED BY THE EVALUATION SERVICE OF THE CANARY ISLANDS HEALTH SERVICE (SESCS)

01 — RedETS

- Publication of the Work Plan on the official website (1st quarter of the year).
- Communication of the plan to umbrella organizations of the healthcare industry (FENIN and others) for dissemination among associated companies."

02 — SESCS

- Selection of reports from the plan that assess marketed technologies.
- Contact with companies related to these technologies or their comparators:

Request for contacts of companies associated with FENIN and other business organizations.

Identification of contacts through company websites (prioritizing headquarters in Spain).

Sending of Form 1_Confidentiality Declaration_SESCS

- Storage of collected contacts in an internal database, accessible via the RedETS and SESCS intranet.

03 — SESCS

- Once reviewed by the working team, the draft protocol will be sent to:

FENIN

Companies that have agreed to collaborate and signed the confidentiality form

- SESCS will request regulatory, clinical, technical, environmental, and economic information through:

Form 2_Fact verification and contributions to the protocol

Form 3_Request for documentation

*Deadline: **14 calendar days** (non-extendable) to receive responses and comments.*

The protocol will omit the names of authors, collaborators, and external reviewers.

Industry may review the technical section related to the technology, without modifying the scope of the report.

04 — SESCS

- Consideration and response to the comments received.
- Details of the specific information requested and received will be included in the report (in the Methods section).

If industry provides relevant studies not identified in the systematic search, they will be included in the PRISMA diagram.

05 — SESCS

- Addressing (by email) any questions regarding the information provided by industry.
- If necessary, a virtual meeting will be organized, following these steps:

Sending of the agenda and questions at least 14 calendar days in advance.

Request for responses to the questions and attendee details at least 2 working days in advance.

Submission of the following consent forms prior to recording the meeting:

Form 4_Image rights authorization

Form 5_Preparation for virtual meeting

06 — SESCS

- Email the preliminary version of the final report to the involved industry (after external review). Instructions will be included, as well as:

Form 6_Factual content_Template_Final version

- Assessment and response to comments, as well as their integration into the final draft.

*Deadline: **14 calendar days** (non-extendable) to submit comments on the collected data and evidence.*

The report will state the right of stakeholders to request the submitted comments.

07 — RedETS / SESCS

- Publication of industry comments and their responses on the RedETS website (when available).
- Meanwhile, SESCS will include them tabulated in an annex of the report, together with contributions from patient associations and professionals.

Servicio Canario de la Salud

Gobierno de Canarias